

**MINUTES OF THE MONTHLY MEETING
SMPOA ARCHITECTURE COMMITTEE
July 5, 2012**

1. The Meeting was called to order at 8:05 pm by David Taub. It was held at Karen Harding's home located at 18326 Clifftop Way, Malibu, CA 90265.
2. A quorum of Members of the Architecture Committee was present: David Taub, Jan Gordon, Joan MacLaughlin and Tom Sadowski
3. Members absent: None
4. Homeowners present: Madonna Matheson
5. Others present: None
6. Upon a Motion duly made by David Taub and seconded, the minutes of the June 7, 2012 meeting were approved.
7. Old business:
 - A. **18400 Coastline (Shayne)** A site visit was conducted on June 23, 2012. AC reviewed plans and mock-up for solar panel installation from residences on Coastline and Wakecrest. Mock-up did not match submitted plans. New plans have been submitted and a second site visit scheduled for July 14, 2012.
 - B. **3722 Surfwood (Patel)/3728 Surfwood (Shafighi)** AC issued determination letter regarding OVI caused by foliage and lighting at 3728 Surfwood.
 - C. **18120 Wakecrest Dr (Rankin)/18114 Wakecrest (Kwan)** AC observed ocean view interference caused by backyard trees at 18114 Wakecrest. AC issued letter requesting that foliage be trimmed to restore ocean views.
 - D. **18063 Coastline (Joslin, Valerie)** AC received complaint regarding satellite dish blocking ocean view from another condominium. AC referred the matter to the SMPOA Board, and Board has confirmed that it has advised Ms. Joslin that the condominiums are not part of the SMPOA.
8. Status of AC Email: Karen Harding covered the AC e-mail account for June 2012 and reported to the AC regarding e-mails and other incoming business:
 - A. **18145 Coastline (Rochelle Booth)** Complaint regarding potential OVI due to trees at 18414 Coastline (Miriam Bauer). A site visit is scheduled for July 14, 2012.
 - B. **3711 Surfwood Rd. (Erwin Hoffman)** Plans submitted for solar panel installation. A site visit is scheduled for July 14, 2012.
 - C. **18114 Wakecrest Dr. (Kwan)** Complaint regarding potential OVI caused by trees at 18120 Wakecrest (Rankin). Site visit to be scheduled.

D. **3616 Malibu Vista (Dallman)** Homeowner has removed foliage and a tree that was causing OVI at Shoreheights and Clifftop residences. E-mails of appreciation were received from Greene/Veziagiadis and Robin Latter.

E. **3625 Shoreheights (Chang)** Dr. Chang acknowledged receipt of AC determination letter.

F. **18332 Wakecrest Dr. (Hal and Madonna Matheson)** Madonna Matheson presented claim of OVI caused by patio cover at 18326 Wakecrest (Shimazaki). AC to schedule a site visit for July 14, 2012.

9. Additional Business:

A. The meeting concluded with a discussion of administrative items, including solicitation of new members.

B. Next site visits will be July 14, 2012. Karen Harding will prepare the site visit invitation and Joan MacLaughlin will distribute.

10. Upcoming AC meetings are scheduled as follows:

August, 2012:	No Meeting
September 6, 2012:	Tom Sadowski

11. Coverage of the AC e-mail account for the next three months is scheduled as follows:

July 2012:	Jan Gordon
August 2012:	Jan Gordon
Sept. 2012	Karen Harding

12. The meeting was adjourned at 9:15 pm.

13. The minutes were prepared by Joan MacLaughlin


Joan MacLaughlin
