

**MINUTES OF THE MONTHLY MEETING
SMPOA ARCHITECTURE COMMITTEE
July 11, 2013.**

1. The Meeting was called to order at 8:10 pm by David Taub. It was held at Philip Cohen's home located at 3612 Malibu Vista, Malibu, CA 90265.
2. A quorum of Members of the Architecture Committee was present: David Taub, Philip Cohen, Jan Gordon, Dallas Greene and Terry Harper.
3. Members absent: NONE
4. Owners present: NONE
5. Others present: Joan MacLaughlin, Secretary. June Sebree, potential AC member, was also present.
6. The AC minutes of the May 2, 2013 and June 6, 2013 meetings were approved.
7. Results of site visits in June and old action items:
 - A. **3920 Malibu Vista (Andre Milikian):** Site visit was conducted on 6/15/13. AC reviewed plans and a mock-up for proposed side yard fencing and landscaping. The AC approved the plans and issued a determination letter to that effect.
 - B. **18319 Clifftop Way (Kenny Wong and Jane Kobayashi):** Site visit conducted on 6/15/13 to review plans and mock-up for proposed front yard fencing and hardscaping. AC approved the plans and issued a determination letter to that effect.
 - C. **18415 Coastline (Rochelle Booth):** In response to Ms. Booth's complaint of ocean view interference (OVI) caused by a satellite dish at 18400 Coastline (Shayne), David Taub spoke with Ms. Booth and requested that she attempt to contact Mr. Shayne to discuss the satellite dish before scheduling an AC site visit. No update as of AC meeting.
 - D. **3625 Shoreheights (Albert Chang):** In response to a complaint by 3619 Shoreheights (Coppola), the AC reviewed plans and mock-up for proposed front yard front fencing and hardscaping. At the site visit, the AC requested that Mr. Chang provide additional information and submit revised fully dimensional plans of his proposed construction before another site visit could be scheduled.
 - E. **18419 Kingsport (Kathy Feig):** The AC reviewed plans for a proposed house remodel. At the site visit, the AC observed the proposed construction from several neighboring properties and requested that Ms. Feig mock-up her proposed construction for a subsequent site visit.

8. New business and AC e-mail report. Jan Gordon covered AC email for June and part of July:

- A. 3809 Castlerock (Michael Gessl):** Mr. Gessl indicated that he is considering installing a glass fence. AC advised that he will have to submit plans and mock-up the proposed fence for an AC site visit. Neighbor Clara Tuckerman (3626 Malibu Vista) requested that Mr. Gessl remove the mock-up of a proposed fence that has remained in place from May 2013 site visit.
- B. 3716 Surfwood (Terry Harper):** Mr. Harper requested a site visit regarding ocean view interference caused by foliage, a patio umbrella and a patio covering at 3722 Surfwood (Patel). Mr. Harper informed the AC that he has sent two registered letters to Mr. Patel and has not received a response from Mr. Patel.
- C. 18120 Wakecrest (Rankin)/18114 Wakecrest (Kwan):** AC received an e-mail that the OVI determinations made by the AC in 2012 have not been addressed.
- D. 3632 Shoreheights (Robert Rubin):** Mr. Rubin has submitted plans for a solar panel installation. The AC will include this site in its next site visits on August 3.
- E. 18218 Wakecrest (Reed)/18214 Wakecrest (Rose):** E-mail to AC regarding dispute over Reed fence remodel. AC member covering e-mail account will follow up.

9. Administrative Business:

- A. Upcoming AC site visits are scheduled for August 3, 2013 as follows:**
 - 1. Kathy Feig, 18419 Kingsport
 - 2. Robert Rubin, 3632 Shoreheights
 - 3. Albert Chang 3625 Shoreheights
 - 4. Terry Harper 3716 Surfwood
- B. The AC determined that prior to conducting a site visit relating to construction or exterior changes, it will require that fully dimensioned plans be submitted to the AC no later than one week prior to the site visit date and that the homeowner confirm to the AC by e-mail no later than 5:00 p.m. on the Thursday before the site visit date that the mock-up is complete. Site visits will not be conducted unless plans are received and the completed mock-up is confirmed as described above.**
- C. Karen Harding informed the AC that she intends to retire from the AC effective as of July 31, 2013.**
- D. Terry Harper has agreed to serve as the AC liaison to the SMPOA Board and as Co-Chair of the AC.**

10. Upcoming AC meetings are scheduled as follows:


August 2013	No meeting
Sept. 5, 2013	Philip Cohen, 3612 Malibu Vista
Oct. 3, 2013	Philip Cohen, 3612 Malibu Vista

11. Coverage of the AC e-mail account for the next three months is scheduled as follows:

July 2013	Philip Cohen
August 2013	Dallas Greene
Sept. 2013	Terry Harper

12. The meeting was adjourned at 9:25 PM

13. The minutes were prepared by Joan MacLaughlin


Joan MacLaughlin
