

Minutes of the Sunset Mesa Board of Directors Meeting

January 25, 2014

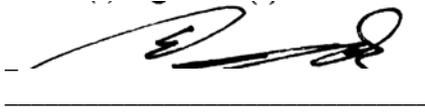
Meeting was held at 18431 Kingsport Dr, Malibu Vista Dr, home of SMPOA President Linda Kaye. The meeting was called to order by the President at 11.06 AM.

- 1) Directors present: Shyam Amladi, Linda Kaye, Gregg Bernstein, Terry Harper, AC Liaison. Directors absent: Scott Joslin. Minutes from December 21 meeting, posted on the Sunset Mesa website were put to vote and approved.
- 2) Unfinished business.
 - As discussed previously, news and help items will be posted to the website. These will include safety tips, key civic organization contacts and links to relevant community information websites.
 - New log-on information, personalized for safety, privacy and traceability will be issued to the Board and Architectural Committee (AC) members. During this upgrade, all current access log-ons will be suspended.
- 3) A few residents expressed concern that community funds have been used or are planned to be allocated for training and website maintenance. The Board has not spent any funds and there are no plans to, for training or maintenance of website. Individuals who maintain the website have either been self-trained or received training recently. This training is intended to help maintain the website that has experienced disappearing pages or posts that do not post consistently.
- 4) Residents were recently sent a notice of public hearing that may have a significant impact on the quality of life for SMPOA owners and residents. The hearing is to approve certain changes to the Malibu Land Use Plan and the Santa Monica Mountains Land Use Plan and related changes to the Local Implementation Programs. The Board urges all owners to attend this hearing which will take place on **Tuesday, Feb 11, 2014 at 9.30 AM in the Kenneth Hahn Hall of Administration, Room 381 B, 500 West Temple Street, LA CA 90012**. For information about the notice and its content, you can call Josh Huntington, AICP, Regional Planning at 213-974-6465. Documents are also available at <http://planning.lacounty.gov/coastal>. Written comments can also be sent to Public Hearing, Executive office of the Board of Supervisors, Room 383, Los Angeles, CA 90012 or by email to PublicHearing@bos.lacounty.gov. If emailing, please indicate "The Project" in subject line.
- 5) The Board discussed certain AC matters. The following processes were clarified and will be implemented immediately.
 - AC currently is comprised of the following members: Phil Cohen, Dallas Green (Chair, appointed by the Board president under the SMPOA By-Laws), Joan Maclaughlin, Secretary, Terry Harper (Board Liaison). A motion to acknowledge the Chair appointment was put to vote and carried unanimously.
 - AC Liaison's role and responsibilities were explained. It was re-affirmed that a key responsibility of the Liaison is to represent and articulate Board's views and position in AC meetings and site visits.
 - Agenda for the AC meetings as well as site visit calendar will be sent to the Board President in advance by AC Liaison who will also make notations on the agenda after each AC meeting as applicable recording his view or position relative to items discussed. AC minutes will be posted to the website. Board meeting notes of the AC meetings or site visits will be noted in the monthly minutes. The format is now finalized.
 - The President stated that she is actively working with the AC Chair and other members. The other Board members will also be actively involved in site visits and AC meetings, as time permits.
 - Some residents have expressed an interest in serving on the AC. It was agreed that these members should be interviewed by AC Chair and Liaison for possible pending or future conflicts that may arise as a result of construction projects undertaken by the resident, or future OVI or other litigation he/she may be involved with.
 - The President made the Board aware of a pending matter where a resident is asking to re-open an issue that was previously resolved by the AC. As a general guidance AC Liaison was advised by the Board that once a matter is resolved and determined, and there was no pending appeal of the AC's position, it could not be re-opened. This was also considered to be a waste of volunteer time and AC would be instructed to respond accordingly, or contact a Board member or President if there was any doubt.
- 6) Treasurer's report. Two homeowner, Silver level, checks were received in income and no checks written. No maturity of the funds held at Stifel were reported but a thorough review of the UBS and Stifel accounts will be prepared for the February Board meeting.
- 7) During January, the Board and AC satisfactorily dealt with a difficult issue relative to remodeling at 18230 Wakecrest. Upon submission of plans, OVI was determined by AC and a Letter of Determination (LOD) sent to homeowner. In spite of the issuance and homeowner's assurance, it was determined that he is continuing with the construction in contravention of the LOD. Neighbor advised they had engaged counsel and was acting to prevent the continued OVI. Board President and AC discussed the matter with the homeowners effected. After the discussion and presentation of options available to the Board, the matter was resolved by the homeowner agreeing to stop all further construction and remove the OVI

construction. By proactively engaging with the homeowner, neighbors and his counsel, litigation may still be an option but is suspended while the resolution is being worked on.

- 8) New Getty cards expected next month. Board members will work to update the members and dues list and send reminders in February for those who have not paid for 2013-14. Getty meeting updates are now quarterly instead of monthly.
- 9) Gregg volunteered to enquire about facilities for the SMPOA annual meeting and report to the Board.
- 10) The Board proceeded to Executive Session.

Meeting adjourned at 12.06 PM

A handwritten signature in black ink, appearing to read 'Shyam Amladi', is written above a horizontal line.

Shyam Amladi, Secretary