

## Minutes of the Sunset Mesa Board of Directors Emergency Meeting

March 2, 2014

An Emergency meeting was held at 18241 Wakecrest Dr, home of SMPOA Board member, Gregg Bernstein. The meeting was called to order by the President at 1.15 PM.

- 1) Directors present: Shyam Amladi, Linda Kaye, Gregg Bernstein, Terry Harper, AC liaison. Directors absent: Scott Joslin. Guest: Dallas Greene, Architectural Committee (AC) Chair.
- 2) Meeting began with AC Chair summarizing the procedure for AC relative to meetings etc.
  - AC generally meets 1<sup>st</sup> Thursday of each month in the evening.
  - Meetings are held at Phil Cohen's (Member, AC) home on Malibu Vista Drive.
  - Site visit schedule is finalized at the meeting. Site visits are scheduled a week from the weekend following the meeting.
  - AC notifies site visit schedule to the requesting homeowners as well as the neighbors potentially affected by AC's determination soon after the meeting. It also informs the Board President.
- 3) Discussion ensued to clarify certain matters relative to a visit on the morning of March 2 by AC Chair to the property site of 18230 Wakecrest Drive, where Mr Tom Tate, owner, is planning to make structural changes to the property.
- 4) After discussion, it was concluded that the visit was not a "site visit" within the terms of CCR's or the AC guidelines published on the Sunset Mesa website, for the following reasons:
  - Final plans outlining proposed structural additions have not been submitted by the homeowner in spite of repeated requests by AC.
  - The visit was unscheduled.
  - A quorum for AC was not present during the visit.
  - Board was not notified of the visit.
- 5) The matter was put to vote and approved unanimously that the March 2 visit by AC Chair to the site of 18230 Wakecrest is not a site visit within the definition of CCR's or the AC Procedures.
- 6) Any and all records relative to discussions that may have taken place during this meeting is hereby expunged.
- 7) AC Chair will so notify the homeowner, requesting compliance with the previous request to provide final plans and, as needed install mock-ups to facilitate visuals.
- 8) The President emphasized that both the Board will continue to support AC, particularly in consistently applying the provisions of the CCR's in dealing with resident requests for structural changes that require AC determination. Such determination will take into account several factors including but not limited to sections (f) and (g) of the April 2012 CCR's .

Meeting adjourned at 2.25PM



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Shyam Amladi, Secretary