

Please fill in completely

SMPOA AC Request Form

Homeowner: _____

Site Address: _____

Cell: _____ Home: _____ Work: _____

Email: _____

Nature of Request

CHECK ONE:

- Construction Review/Approval (go to part A1)
- OVI (go to part A2)
- Solar Panel Review
-

PART A

A1

Was the construction/plans previously reviewed by the AC?

- Yes
- No

If **YES**, please summarize the project:

If **NO**, please describe your project:

A2

Describe OVI; include address of OVI source:

Part B

Check **ALL** that apply. Include PDF or JPG files attached with this form for AC review:

- Picture, as is today (PDF or JPG only)
 - Rendering check as completed
 - Plans (architectural or hand drawn with detail)
 - Complete construction project mock up (done by a contractor)
-

Part C

Parts A and B must be completed thoroughly or previously submitted before continuing.

- Site visit request
- 30 day construction review for previously approved projects underway

**** DISCLAIMER:** Fill in form completely in order to avoid delays. Forms not completed will be sent back. It is the homeowner's responsibility, not the third party vendor's, to complete and submit to the AC

Please check if you are involved in, or have pending, litigation. **