

**MINUTES OF THE MONTHLY MEETING
SMPOA ARCHITECTURE COMMITTEE
May 1, 2014**

1. The Meeting was called to order at 8:03 PM by Dallas Greene. It was held at Philip Cohen's home located at 3612 Malibu Vista, Malibu, CA 90265.
2. A quorum of Members of the Architecture Committee was present: Dallas Greene, Philip Cohen, Jan Gordon, Terry Harper and Joan MacLaughlin, secretary
3. Board Members Present: Terry Harper, AC Liaison
4. Owners present: Laura Garaghty, 3404 Cloudcroft.
5. Others present: NONE
6. The AC minutes of the April 3, 2014 were approved.
7. Results of site visits from April 13, 2014, and old action items:
 - A. **3727 Malibu Vista (Richard Perman):** The AC conducted a site visit to Perman's home for installation of solar panels. All mockups were in place as well as plans but, unfortunately the 2 neighbors that this project could possibly affect would not allow AC on their property to view or take photos. Mr. Perman supplied Dallas Greene with the phone numbers of the potential offending neighbors- Ralph Erickson, 18434 Clifftop Way and Scott Burns 18428 Clifftop Way. Phone calls were made and both neighbors stated that they are fine with the installation of Mr. Perman's solar panel installation since they do not and would not cause them any OVI issues. A determination letter will be sent to Mr. Perman upon approval from the SMPOA Board and AC.
 - B. **18419 Kingsport (Kathleen Feig):** Homeowner requested a site visit for the AC to view her home for potential solar panel installation. Per request from the AC, protocol was not followed. Plans and pictures of the mockup were not submitted therefore the site visit was cancelled. A letter of the site visit cancellation was left on front door of the Homeowner.
 - C. **18402 Wakecrest Dr. (Mr. Rudzinski):** The AC did a site visit to Mr Rudzinski's home and concluded that there were many foliage/trees that caused OVI issues besides Miss Capretta's offending palm tree. The AC advised the homeowner to notify all offending neighbors to trim the multiple OVI foliage and trees.

D. 3716 Surfwood Dr. (Terry Harper): The AC did a site visit to Terry Harper's home and concluded that the patio overhang, umbrella and various hedges with his neighbor (Mr. Patel, 3722 Surfwood) caused OVI. A determination letter will be sent upon AC and SMPOA Board approval.

E. 18230 Wakecrest (Tate) On March 15, 2014 Mr. Tate was sent a letter indicating that the additional venting that was erected after the site visit at which his other roof construction was approved causes OVI from Mr. Michel Pick's home, 18219 Wakecrest. Mr. Tate has not told the AC how he will remedy the problem. Additionally Mr. Tate wanted approval for his landscape plans via telephone at our May 1, 2014 AC meeting but it was denied.

8. Status from the AC email. Jan Gordon covered AC email for April:

A. 3404 Cloudcroft (Laura Garaghty) They wish to install solar panels. She will and did attend the May 1, 2014 AC meeting.

B. 19419 Kingsport Dr. (Kathy Feig) Requests a site visit for solar panel installation.

9. Administrative Business:

May 18, 2014 will be the next site visit date.

Site visits will be: (1) 18419 Kingsport Dr. (Kathy Feig)
(2) 3404 Cloudcroft (Laura Graghty)

Terry Harper reported on the business of the April 6, 2014 SMPOA Board meeting. The minutes are attached.

10. Upcoming AC meetings:

| | |
|---------------|---------------------------------|
| June 5, 2014 | Philip Cohen, 3612 Malibu Vista |
| July 10, 2014 | Philip Cohen, 3612 Malibu Vista |
| August 2014 | NO MEETING |

11. Checking the AC email is covered by AC members and rotated monthly. The next three months are scheduled as follows:

| | |
|-----------|---------------|
| May 2014 | Philip Cohen |
| June 2014 | Dallas Greene |
| July 2014 | Terry Harper |

12. The meeting was adjourned at 9:03 PM.

13. The minutes were prepared by Joan MacLaughlin

Joan MacLaughlin
Secretary