

**MINUTES OF THE MONTHLY MEETING  
SMPOA ARCHITECTURE COMMITTEE  
January 9, 2014**

1. The Meeting was called to order at 8:07 pm by Dallas Greene. It was held at Philip Cohen's home located at 3612 Malibu Vista, Malibu, CA 90265.
2. A quorum of Members of the Architecture Committee was present: Philip Cohen, Jan Gordon, Dallas Greene and Terry Harper.
3. Members absent:
3. Owners present: Lorelei Ritchie, 18118 Kingsport, Emily Bloom 18346 Wakecrest, Patty McNamee 18325 Coastline, Tom Tate, 3835 Castlerock
5. Others present: Joan MacLaughlin, Secretary. Linda Kaye, President of SMPOA
6. The AC minutes of the December 5, 2013 were approved.
7. Results of site visits from December 29, 2013, and old action items:
  - A. **18118 Kingsport (Lorelei Ritchie):** A site visit was held on 12/29/13 to view the house remodel in progress. The AC confirmed there was no OVI. Plans were approved. AC will send a determination letter.
  - B. **18346 Wakecrest (Emily Bloom):** Homeowner reported she had not been able to get her neighbor (absentee landlord) to cut her trees that cause OVI. The AC had sent a letter to the homeowner without reply. The remedies suggested require Ms. Bloom to take action herself.
8. Status from the AC email. Jan Gordon covered AC email for December:
  - A. **18230 Wakecrest (Tom Tate and wife):** Owner wrote an explanation about his plans and remodel of his house. The AC requested story poles be erected showing the prior heights of the house before construction began and the projected heights when construction is completed. He was told that story poles must be up to conduct a site visit on 1/11/14. AC confirmed homeowner came to a previous AC meeting in the summer seeking approval on interior construction only. This exterior construction project wasn't brought before the AC for approval before construction began.
  - B. **3718 Seahorn Dr (Madeline Malow):** Homeowner requests a site visit because her neighbor at 3721 Seahorn's foliage is causing OVI. Communication with the neighbor has not resulted in action to the problem. Site visit will take place on 1/11/14.
  - C. **18322 Coastline:** Project construction appears to be underway after a 3 year hiatus. It was determined that the Chair would contact the homeowner to get an update.
  - D. **3835 Castlerock (Miss McReary)** Requests a site visit to add-on a partial second story level to her home. The home is located in the dead end portion of Castlerock in front of the greenway. Homeowners on Malibu Vista will be notified of a site visit.

9. Administrative Business:

January 11, 2014 will be the next site visit date.

Site visits will be: (1) 18240 Wakecrest- Tate, (2) 3718 Seahorn Dr - Malow

There was discussion on who members of the AC are. There are attendees that have not committed to being on the committee. Additionally there seems to be some confusion over leadership due to the resignation of the previous Chair.

10. Upcoming AC meetings are scheduled as follows:

January 9, 2014	Philip Cohen, 3612 Malibu Vista
February 6, 2014	Philip Cohen, 3612 Malibu Vista

11. Coverage of the AC e-mail account for the next three months is scheduled as follows:

January	Linda Seltzer
February	Dallas Greene

12. The meeting was adjourned at 10:30PM

13. The minutes were prepared by Joan MacLaughlin

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*Joan MacLaughlin*