

**MINUTES OF THE MONTHLY MEETING
SMPOA ARCHITECTURE COMMITTEE
December 5, 2013**

1. The Meeting was called to order at 8:03 pm by Dallas Greene. It was held at Dallas Greene's home located at 18335 Clifftop Way, Malibu, CA 90265.
2. A quorum of Members of the Architecture Committee was present: Jan Gordon, Dallas Greene and Terry Harper.
3. Members absent: Philip Cohen
3. Owners present: Lorelei Ritchie, 18118 Kingsport
5. Others present: Joan MacLaughlin, Secretary.
6. The AC minutes of the November 7, 2013 were approved.
7. Results of site visits from November 24, 2013, and old action items:
 - A. **18346 Wakecrest (Emily Bloom):** AC members met at Emily Bloom's home to review OVI from her neighbor- Ms. Capretta on Coastline. AC determined that OVI was not an issue although there were trees growing over into Ms. Bloom's deck. Neighbor has ignored repeated requests to trim trees to no avail. AC will send a determination letter about the OVI.
 - B. **3725 Seahorn Drive (Shyam and Shannon Gurbaxani):** Owners want to replace existing fence but the plans were not ready at the visit. AC reviewed claim of OVI in which they determined that there was in fact OVI from neighbor's front and back yards. Since they have a good relationship with the neighbors they will talk with them before any other action is taken.
 - C. **3835 Castlerock Drive (Ron Goldman, architect):** AC members conducted a site visit, but nothing was resolved because the plans and mock ups were not in place. Owner will contact the AC when he is ready for another site visit.
8. Status from the AC email. Terry Harper covered AC email for November:
 - A. **18118 Kingsport (Lorelei Ritchie):** She requests a site visit. She wants to add on to her home and needs to make sure there will not be any OVI. Plans were submitted via email. The roof line is to be raised 12". Proper story polls will need to be constructed before visit.
 - B. **3835 Castlerock Drive:** Architect, Ron Goldman doesn't see any OVI, created by a second story on house.
 - C. **18253 Castlerock Drive (Lynette & Keith Shishido):** They have a retaining wall that is falling down on their side of the property and they want to replace it. They will need to submit measurements of existing wall and measurements of new wall to the AC before a site visit can be scheduled.

9. Administrative Business:

December 29, 2013 will be the next site visit date.

Site visits will be: (1) Ritchie (18118 Kingsport Way), (2) possibly 3835 Castlerock (if materials timely submitted.) and (3) Shishodo (18253 Wakecrest) – if measurements are received.

Terry Harper will ask at the next SMPOA meeting for permission to add Linda Seltzer to the AC committee.

10. Upcoming AC meetings are scheduled as follows:

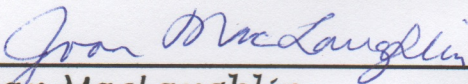
January 9, 2014	Philip Cohen, 3612 Malibu Vista
February 6, 2014	Philip Cohen, 3612 Malibu Vista

11. Coverage of the AC e-mail account for the next three months is scheduled as follows:

December	Jan Gordon
January	Linda Seltzer
February	Dallas Greene

12. The meeting was adjourned at 8:53 PM

13. The minutes were prepared by Joan MacLaughlin



Joan MacLaughlin